**Work Package 1**

**Anonymisation plan for I Do Service Open Access Data**

Project background

The IDoService project aimed to develop a novel service to allow people living with mild to moderate dementia to plan, connect with and participate in tailored opportunities to realise themselves and continue to be fully part of society.

Work Package one (WP1) contains individual and focus group interviews with the community. Focus group interviews were conducted with stakeholders, including care partners and professionals in the field of dementia and meaningful activities. Individual interviews were conducted with people living with mild to moderate dementia, their family, and friends, and with professionals in the field of dementia and meaningful activities. The interviews aimed at exploring and creating an overview of local services offer and access support for people living with dementia in the Greater Manchester.

Work Package two (WP2) contains co-design workshops with stakeholders to develop the IDoService together. Co-design, or participatory design, is an approach that actively involves all relevant stakeholders to develop design ideas, make design decisions and develop workable products. The underlying idea is to design with stakeholder to help ensure the result meets their needs and is usable. Insights from work package one (i.e., interviews with the community) were presented to participants during the workshops to explore speculative design ideas in response to this data.

Work package three (WP3) contains a trial of the prototype IDoService, to obtain impressions and feedback regarding the service developed in WP2 (co-design). The prototype was tested by people living with mild to moderate stage of dementia and a wellbeing mentor. These the five wellbeing mentor sessions and 1 interview with the wellbeing mentor focused on characteristics such as perceived usefulness and user-friendliness but also the potential perceived changes linked to autonomy, social participation, decision making and quality of life.

Participants

In total there were 61 participants in the IDo Service research project. Each has been assigned an individual ‘P’ number. The Participants are a mixture of PwD, carers and stakeholders.

|  |  |  |
| --- | --- | --- |
| Participant number | Category | Appears in file |
| P1 | Stakeholder | FG1,II1 |
| P2 | Stakeholder | FG1, II2, S3, S5 |
| P3 | Stakeholder | FG1, II3, |
| P4 | Stakeholder | FG2, II4 |
| P5 | Stakeholder | FG2, II5, S4, S5 |
| P6 | Stakeholder | FG2, II6, S3 |
| P7 | Stakeholder | FG2, II7 |
| P8 | Stakeholder | FG2, II8, S4, S5 |
| P9 | Stakeholder | FG3, II11, S6 |
| P10 | Stakeholder | FG3, II10, |
| P11 | Stakeholder | FG3, II9, |
| P12 | Stakeholder | II12, S4 |
| P13 | Stakeholder | II14 |
| P14 | Stakeholder | II16, II17, II18, II19, S1NOTES, S1ANALYSIS |
| P15 | Carer | II15 |
| P16 | Carer | II13 |
| P17 | PWD | II13 |
| P18 | PWD | II14 |
| P19 | PWD | II16 |
| P20 | PWD | II17 |
| P21 | PWD | II18 |
| P22 | PWD | II19 |
| P23 | Carer | S1NOTES, S1ANALYSIS |
| P24 | PWD | S1NOTES, S1ANALYSIS |
| P25 | PWD | S1NOTES, S1ANALYSIS |
| P26 | PWD | S1NOTES, S1ANALYSIS |
| P27 | PWD | S1NOTES, S1ANALYSIS |
| P28 | Carer | S1NOTES, S1ANALYSIS |
| P29 | Carer | S1NOTES, S1ANALYSIS |
| P30 | Carer | S1NOTES, S1ANALYSIS |
| P31 | Carer | S1NOTES, S1ANALYSIS |
| P32 | Carer | S1NOTES, S1ANALYSIS |
| P33 | Carer | S1NOTES, S1ANALYSIS |
| P34 | Carer | S1NOTES, S1ANALYSIS |
| P35 | PWD | S1NOTES, S1ANALYSIS |
| P36 | Carer | S1NOTES, S1ANALYSIS |
| P37 | PWD | S1NOTES, S1ANALYSIS |
| P38 | PWD | S1NOTES, S1ANALYSIS |
| P39 | Carer | S1NOTES, S1ANALYSIS |
| P40 | Stakeholder | S2, S5 |
| P41 | Stakeholder | S2 |
| P42 | Stakeholder | S2 |
| P43 | Stakeholder | S3, S6 |
| P44 | Stakeholder | S3, S5 |
| P45 | Stakeholder | S3, S5 |
| P46 | Stakeholder | S3, S6 |
| P47 | Stakeholder | S4 |
| P48 | Stakeholder | S6 |
| P49 | Stakeholder | S6 |
| P50 | PWD | S7NOTES |
| P51 | Carer | S7NOTES |
| P52 | Carer | S7NOTES |
| P53 | PWD | S7NOTES |
| P54 | PWD | S7NOTES |
| P55 | Carer | S7NOTES |
| P56 | stakeholder | S5 |
| P57 | Stakeholder | T1, T2, T3, T4, T5, T6 |
| P58 | PWD | T1, T3, T4, T5 |
| P59 | PWD | T2, T3, T4, T5 |
| P60 | Stakeholder | T4, T5 |
| P61 | Stakeholder | T4, T5 |

File management

As summarised in the project background information above, there are three work packages in the I Do Service project. Each package contains a variety of documents. What follows is a summary of the files available in WP1.

|  |  |  |  |
| --- | --- | --- | --- |
| WP | File Index number | File name | Category of participants |
| 1 | FG1 | Focus Group with P1, P2 and P3 | Stakeholders |
| 1 | FG2 | Focus Group with P4, P5, P6, P7 and P8 | Stakeholders |
| 1 | FG3 | Focus Group with P9, P10 and P11 | Stakeholders |
| 1 | S1 | Interview with P1 | Stakeholders |
| 1 | S2 | Interview with P2 | Stakeholders |
| 1 | S3 | Interview with P3 | Stakeholders |
| 1 | S4 | Part 1 - Interview with P4 | Stakeholders |
| 1 | S4 | Part 2 - Interview with P4 | Stakeholders |
| 1 | S5 | Interview with P5 | Stakeholders |
| 1 | S6 | Interview with P6 | Stakeholders |
| 1 | S7 | Interview with P11 | Stakeholders |
| 1 | S8 | Interview with P10 | Stakeholders |
| 1 | S9 | Interview with P9 | Stakeholders |
| 1 | S10 | Interview with P12 | Stakeholders |
| 1 | II11 | Individual Interview 11 with P16 & P17 | PWD |
| 1 | II12 | Individual Interview 12 with P13 & P18 | PWD |
| 1 | II13 | Individual interview 13 with P15 | PWD |
| 1 | II14 | Individual interview 14 with P19 & P14 | PWD |
| 1 | II15 | Individual Interview 15 with P20 & P14 | PWD |
| 1 | II16 | Individual interview 16 with P21 & P14 | PWD |
| 1 | II17 | Individual interview 17 with P22 & P14 | PWD |

Anonymisation

All files have been reviewed to ensure the anonymisation of participants. Any data that was removed has been replaced with [CAPITALS IN BRACKETS] to indicate what content has been removed.

Mandatory anonymisation

- All names have been replaced with the participants [P NUMBER].

- All direct identifiers (contact details, addresses etc) have been deleted and replaced with a blank […]

- Places have been replaced with a more general area where appropriate. i.e. instead of Little Hulton, this may have been generalised to [SALFORD] or [GREATER MANCHESTER]

- Ages and dates have been replaced with more generalised information such as aged [60s].

Possible anonymisation

-Medical information has been deleted completely where irrelevant and replaced with […]. If it is relevant to the question, it has been summarised [IN BRACKETS]

-Sensitive information (legal or ethical concerns, i.e. criminal history, sexual preferences and behaviour, political affiliations, medical records, income) has also been redacted and summarised appropriately.