**Work Package 2**

**Anonymisation plan for I Do Service Open Access Data**

Project background

The IDoService project aimed to develop a special service to allow people living with mild to moderate dementia to plan, connect with and participate in tailored opportunities to realise themselves and continue to be fully part of society.

Work Package one (WP1) contains interviews with the community. As a first step, we conducted interviews with the community. They were a mixture of individual and group interviews with people living with mild to moderate dementia, their family and friends, and with other stakeholders in the field of dementia and meaningful activities. In them, we discussed an overview of local services offer and access support for people living with dementia in the Greater Manchester.

Work Package two (WP2) contains co-design workshops with stakeholders to develop together the IDoService. Co-design, or participatory design, is an approach that actively involves all relevant stakeholders to develop design ideas, make design decisions, and develop workable products. The underlying idea is to design with stakeholder to help ensure the result meets their needs and is usable. Insights from work package one (i.e., interviews with the community) were presented to participants during the workshops to explore speculative design ideas in response to this data.

Work package three (WP3) contains a panel of potential users to give us their impressions and feedbacks regarding prototypes developed in work package 2 (i.e., co-design). The prototype was tested by people living with mild to moderate stage of dementia and a family member/close friend. These interviews focused on characteristics such as perceived usefulness and user-friendliness but also the potential perceived changes linked to autonomy, social participation, decision making and quality of life.

Participants

In total there were 61 participants in the IDo Service research project. Each has been assigned an individual ‘P’ number. The Participants are a mixture of PwD, carers and stakeholders.

|  |  |  |
| --- | --- | --- |
| Participant number | Category | Appears in file |
| P1 | Stakeholder | FG1,II1 |
| P2 | Stakeholder | FG1, II2, S3, S5 |
| P3 | Stakeholder | FG1, II3, |
| P4 | Stakeholder | FG2, II4 |
| P5 | Stakeholder | FG2, II5, S4, S5 |
| P6 | Stakeholder | FG2, II6, S3 |
| P7 | Stakeholder | FG2, II7 |
| P8 | Stakeholder | FG2, II8, S4, S5 |
| P9 | Stakeholder | FG3, II11, S6 |
| P10 | Stakeholder | FG3, II10, |
| P11 | Stakeholder | FG3, II9, |
| P12 | Stakeholder | II12, S4 |
| P13 | Stakeholder | II14 |
| P14 | Stakeholder | II16, II17, II18, II19, S1NOTES, S1ANALYSIS |
| P15 | Carer | II15 |
| P16 | Carer | II13 |
| P17 | PWD | II13 |
| P18 | PWD | II14 |
| P19 | PWD | II16 |
| P20 | PWD | II17 |
| P21 | PWD | II18 |
| P22 | PWD | II19 |
| P23 | Carer | S1NOTES, S1ANALYSIS |
| P24 | PWD | S1NOTES, S1ANALYSIS |
| P25 | PWD | S1NOTES, S1ANALYSIS |
| P26 | PWD | S1NOTES, S1ANALYSIS |
| P27 | PWD | S1NOTES, S1ANALYSIS |
| P28 | Carer | S1NOTES, S1ANALYSIS |
| P29 | Carer | S1NOTES, S1ANALYSIS |
| P30 | Carer | S1NOTES, S1ANALYSIS |
| P31 | Carer | S1NOTES, S1ANALYSIS |
| P32 | Carer | S1NOTES, S1ANALYSIS |
| P33 | Carer | S1NOTES, S1ANALYSIS |
| P34 | Carer | S1NOTES, S1ANALYSIS |
| P35 | PWD | S1NOTES, S1ANALYSIS |
| P36 | Carer | S1NOTES, S1ANALYSIS |
| P37 | PWD | S1NOTES, S1ANALYSIS |
| P38 | PWD | S1NOTES, S1ANALYSIS |
| P39 | Carer | S1NOTES, S1ANALYSIS |
| P40 | Stakeholder | S2, S5 |
| P41 | Stakeholder | S2 |
| P42 | Stakeholder | S2 |
| P43 | Stakeholder | S3, S6 |
| P44 | Stakeholder | S3, S5 |
| P45 | Stakeholder | S3, S5 |
| P46 | Stakeholder | S3, S6 |
| P47 | Stakeholder | S4 |
| P48 | Stakeholder | S6 |
| P49 | Stakeholder | S6 |
| P50 | PWD | S7NOTES |
| P51 | Carer | S7NOTES |
| P52 | Carer | S7NOTES |
| P53 | PWD | S7NOTES |
| P54 | PWD | S7NOTES |
| P55 | Carer | S7NOTES |
| P56 | stakeholder | S5 |
| P57 | Stakeholder | T1, T2, T3, T4, T5, T6 |
| P58 | PWD | T1, T3, T4, T5 |
| P59 | PWD | T2, T3, T4, T5 |
| P60 | Stakeholder | T4, T5 |
| P61 | Stakeholder | T4, T5 |

File management

As summarised in the project background information above, there are three work packages in the I Do Service project. Each package contains a variety of documents. What follows is a summary of the files available in WP2.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| WP | File Index number | File name | Activity | Category of participants | Participants |
| WP2 | S1 | WP2 - Session 1 - people living with dementia | Workshop | PWD | P14, 23-39 |
| WP2 | S1ANALYSIS | WP2 - Session 1 - people living with dementia - analysis | Workshop | PWD | P14, 23-39 |
| WP2 | S2 | WP2 - session 2 with P40,41,42 | Workshop | Stakeholders | P40, 41, 42 |
| WP2 | S3 | WP2 - Session 3 with P2,6,43,44,45 and 46 | Workshop | Stakeholders | P2, 43, 44, 6, 45, 46 |
| WP2 | S4 | WP2 - session 4 with P12,5,9,47 and 8 | Workshop | Stakeholders | P12, 5, 9, 47, 8 |
| WP2 | S2,3,4 RECAP | Recap following session 2,3 and 4 | Document | NA | NA |
| WP2 | S5,6 FLYER | WP2 - session 5 & 6 flyer | Document | NA | NA |
| WP2 | S5,6 PRESENTATION | WP2 - Session 5 & 6 introductory powerpoint | Document | NA | NA |
| WP2 | S5 | WP2 - Session 5 with P5,2,44,56,40,8,45 | Workshop | Stakeholders | P 5,2, 44, 56, 40, 8, 45 |
| WP2 | S6 | WP2 - Session 6 with P9, 43, 46, 48, 49 | Workshop | Stakeholders | P 9, 48, 43, 49, 46 |
| WP2 | S7 FLYER | WP2 - Session 7 - Flyer for participants | Document | NA | NA |
| WP2 | S7 CRIB | WP2 - Session 7 - crib sheet March 2022 | Document | NA | NA |
| WP2 | S7 | WP2 - session 7 - people living with dementia | Workshop | PWD | (P26,54,55,27,28,25) (P39,38,36,37) (50,51,33,31,30) (P52,53,23,24,34,35) |
| WP2 | FR | Further reading - Social prescribing and dementia in GM | Folder of documents | NA | NA |

Anonymisation

All files have been reviewed to ensure the anonymisation of participants. Any data that was removed has been replaced with [CAPITALS IN BRACKETS].

Mandatory anonymisation

- All names have been replaced with the participants [P NUMBER].

- All direct identifiers (contact details, addresses etc) have been deleted and replaced with a blank […]

- Places have been replaced with a more general area where appropriate. i.e. instead of Little Hulton, this may have been generalised to [SALFORD] or [GREATER MANCHESTER]

- Ages and dates have been replaced with more generalised information such as aged [60s].

Possible anonymisation

-Medical information has been deleted completely where irrelevant and replaced with […]. If it is relevant to the question, it has been summarised [IN BRACKETS]

-Sensitive information (legal or ethical concerns, i.e. criminal history, sexual preferences and behaviour, political affiliations, medical records, income) has also been redacted and summarised appropriately.